

Fundraiser Authorization Form
Green Bay Preble High School

This form must be completed and have administrative approval before entering into any agreement with a vendor, before any advertising and before any solicitation begins.

Only clubs and activities that are part of the school's student activity program will be permitted to engage in fundraising activities.

If a contract with an outside money vendor is required, please attach the unsigned contract to this request form.

Name of Co-curricular Activity _____

Name of Co-Curricular Advisor _____

Dates of fundraising activity _____

Location of fundraising:

_____ In school only _____ In Community Only _____ In School and Community

Describe the fundraiser:

of students Involved _____ Cost of items sold _____ Anticipated Revenue _____

Anticipated use of revenue:

Were students informed in writing that the fundraiser is voluntary? _____ Yes _____ No

Signature of Advisor

Date

_____ Approved _____ Denied

Signature of Activities Director

Date